

TENANCY APPLICATION FORM



Proposed Date Property Required _____

Term of Lease required (months) _____

Property Address _____

Rental Price: \$ _____

Rodnoc Pty Ltd trading as Blandfordia Real Estate
ABN 32 138 037 242
2/25 Murray Crescent, PO Box 3512 Manuka ACT 2603
P 6239 5888 f 6239 5777 info@blandfordia.com.au

Title: Mr Mrs Miss Ms Other: _____

Applicant's surname: _____

Applicant's given names: _____ D.O.B _____

Applicant's Drivers Licence Number: _____ **PLEASE PROVIDE PHOTOCOPY OF DRIVERS LICENCE**

Vehicle Registration Number: _____

Pets: Yes No Breed: _____ Size _____ Age _____

Number of people to occupy the premises: Adults _____ Children _____
(Please provide age of each occupant)

Names, contact details and employment details of **ALL** persons over the age of 18 to occupy premises, that **WILL NOT** be on the lease to be attached separately.

Current address: _____ Post code: _____

Telephone: (H) _____ (W) _____ (M) _____

Email: _____ Fax: _____
(These details may be used for the service of notices)

Are you currently: Renting Live at Home: Own Home: **(Please provide copy of rates notice)**

Selling: Name of listing agent: _____ (ph) _____

Current Rent Paid: \$ _____

Name of and Address of Current Agent /Owner: _____

Telephone of agent: _____ Period of tenancy: _____

Reason for leaving: _____

Previous address: _____ Post code: _____
(if less than 3 years at current)

Rent paid: \$ _____ How Long: _____

Reason for vacating: _____

Applicant's Occupation and Position: _____

Duration of Employment: _____ Gross Income (per week): \$ _____

(Please supply either two current pay slips or offer of employment)

Employer Contact: _____ Telephone _____

Company Address: _____ Company Name: _____

Personal References – **NOT RELATIVES**

1. Name: _____ Telephone: (H) _____ (W): _____
Address: _____

2. Name: _____ Telephone: (H) _____ (W): _____
Address: _____

Next of Kin: _____ (other than residing)
Telephone: (H) _____ (W) _____ (M) _____

**PLEASE NOTE- INTIAL PAYMENT OF BOND MUST BE MADE BY BANK/BUILDING SOCIETY CHEQUE
RENTAL PAYMENTS ARE TO BE MADE BY DIRECT DEBIT**

I, the Applicant, hereby give full authority and consent to contact and obtain information related to this application any person(s) or business otherwise referred to as Contract Referee/References.

I, the Applicant hereby consent to the agency conducting a reference check with the National Tenancy Data base.

I, the Applicant, acknowledge that I will make no claim or demand nor commence litigation against the lessor or his agent should the premises be found to be unavailable due to occupation by another occupier or should the applicant be deemed unsuccessful.

I, the Applicant, further acknowledge that information contained therein may be passed to the Lessor and that the final decision will be made by the Lessor.

I, the Applicant, also acknowledge that should the application be unsuccessful, all paperwork related to this application shall be destroyed within 14 – 30 working days.

I, the Applicant, so solemnly and sincerely declare that I am not bankrupt or an undischarged bankrupt and affirm that the above information is true and correct. I have inspected the above mentioned premises and wish to take a tenancy for such premises for a fixed periodweeks, at a rental of \$..... per week and that the rental to be paid is within my means, I undertake to pay a security bond in cash or as requested upon the signing of a Tenancy Agreement.

I, the Applicant, acknowledge the availability of the renting book from our web site www.blandfordia.com.au.

I DO NOT HAVE NOR INTEND TO HAVE A PET IN OR ON THE PREMISES WITHOUT PERMISSION IN WRITING FROM THE LESSOR OR HIS AGENT.

Applicants Name (please print) _____

Applicant Signature _____ Date: _____

In Presence of: _____ Date: _____

OFFICE USE ONLY

Reference Information

Tenancy Application Checklist

Attached

Lease Commences:

- _____
- Copy of drivers licence/passport
- Copy of rates notice (home owners only)
- Copy of last two pay slips
- Copy of letter of employment (if required)

YES NO

Lease Expires: _____
Rent from / / \$ _____
Rent To / / \$ _____
Total Rent \$ _____
Bond: \$ _____
Less already paid \$ _____